



CYCLE FORUM

DRAFT MINUTE

Tuesday, 28th February 2006, Committee Room 5, Town House.

Present:

CG Carl Gerrard (Chair)
 JW Jackie Wilkins
 MI Marjorie Inglis
 II Ian Inglis
 MoC Mark O'Connor
 DC Dave Cheseldine
 MY Maureen Young
 GV Gerard Vlaar
 DL Davd Lindsey, Right to Right Rep, CTC
 LN Louise Napier, Aberdeen City Council
 DW Derek Williams, CTC
 JR Jeremy Rushton, Friends of the Earth
 NB Nick Bad, BP
 IW Iain Wilkie

Apologies: Sarah Wingrove, Kris Howard, Neil Fraser, Fiona Fraser

Item	Action By
<p>1. Welcome & Apologies</p> <p>CG welcomed everyone to the meeting. There were apologies from Sarah Wingrove, Kris Howard, Neil and Fiona Fraser.</p>	
<p>2. Minutes Last Meeting (29/11/05) and Matters Arising</p> <p>These were agreed.</p> <p><i>Newsletter</i></p> <p>CG gave an update on the newsletter. 112 people had been emailed informing them that the newsletter had come out. There had been 62 downloads so far.</p>	
<p>3. Bike Week</p> <p>It was thought that there would not be any big events planned for this year, but that awareness of the prize draw ought to be key. Try Cycling, a Bike Week pack and urban cycle trails would be promoted. A press release for Try Cycling would go out, and would focus on the health gain of taking up cycling. LN would speak to the Council's Publicity and Promotions unit about getting publicity for the Prize Draw Cycle Challenge. It was agreed that this would once again be £300.00. DW would contact Phil Hart in order to produce a Bike Week pack for employers in the area. This would contain posters and leaflets on Try Cycling, the cycle map, prize draw, information on cycling safely, etc. The urban cycle trails would be taken forward by DL, MY, JR, DC and NB. The public would also be asked to come up with ideas on what they would like to see as well. Any other ideas to DW.</p>	<p>LN</p> <p>DW</p> <p>ALL</p>
<p>4. Bike Station</p> <p>DW discussed the Bike Station in Edinburgh. It was currently located underneath Waverley. They usually have about 2,000 bikes in stock and the turnover is about £2,500 per week. They use publicity in local papers, etc. to source bikes. They had also received a £5,000 grant from the Council as they had argued that it was cheaper than paying for landfill for the same number of bikes. There were two similar operations in Glasgow, and one in Perth. All had a mixture of paid staff and volunteers. There was also a qualification at the end in a design and engineering course. They also do cycle training and take on contracts – for instance, to provide bikes for primary school kids, and take them on a tour is approximately £5 for each child.</p>	

<p>5. Cycle Accident Statistics</p> <p>DW had been provided with the cycle accident statistics for Aberdeen City. He thought that although there seemed to be a trend that cycle accidents were decreasing, this had risen sharply in the last year. It was thought that there should be a meeting with someone from the Police to discuss cycling and safety within Aberdeen.</p>	
<p>6. Constitution</p> <p>JW and DL had contacted Aberdeen Council of Voluntary Organisations which provided support for small groups – such as themselves with drafting suitable constitutions. The officer there, Sandy Mavis, had been very helpful and was going to write a draft for the ACF. This would be ready for April, and it was thought that he could come along to a meeting in order to understand what the structure was.</p>	
<p>7. Environmental Forum</p> <p>There was an opportunity to get support from the Environmental Forum for the next two years. DL and JW to put a presentation on promoting cycling for traffic reduction.</p>	JW/ DL
<p>8. Manifesto and Code of Conduct</p> <p>JW explained that there were minor changes to the Code of Conduct. CG would put this on the web. There would be a separate meeting with DW, JW, JR and DL to discuss the Manifesto.</p>	CG
<p>9. Review of Cycle Lanes and ASL's</p> <p>DC asked if red surfacing could be put down at left-hand bends – especially on 40mph roads, as cars encroached within the cycle lane. DW stated that if there were objections from the local Councillor regarding the changes to Westburn Road cycle lanes then ACF would provide support.</p>	
<p>10. AOB</p> <p><i>Planning Applications and ACF</i></p> <p>LN had been passed DW's email to Maggie Bochel (Head of Planning and Infrastructure). LN explained that ACF could not be consulted on individual planning cases. Unlike Roads, Planning was only required to consult with 4 statutory consultees. A number of different organisations had requested to be placed on a 'major applications' list, but this was not agreed to, and was not something that the City Council would agree to, as it would require a great deal of extra work. It was up to ACF to determine from the Planning Applications lists which ones they felt were worth pursuing. LN had spoken to her manager, Rab Dickson, and it was agreed that once a Planning Gain officer was appointed, the ACF should come and speak to him/ her.</p> <p><i>NCN, Route 1</i></p> <p>LN explained that there was now a slight change in how the money from Sustrans was going to be spent. For the North route, the surface would now be 2.5m wide tarmac surfacing. For the Deeside Line the worst areas were to be tarmaced. This ranged from Pitfodels to Milltimber.</p> <p><i>Bike Map</i></p> <p>LN advised that there were less than 500 copies of the cycle map left, and asked whether a review was needed or whether the map just ought to be reprinted. It was agreed to reprint.</p> <p><i>Secretarial Functions</i></p> <p>LN informed the Cycle Forum that she would like to resign as secretary for the Cycle Forum.</p>	
<p>11. Next meeting</p> <p>The next meeting is on Tuesday, 28th March in the upstairs of the Carlton Bar on the Castlegate at 7.30pm.</p>	