



# CYCLE FORUM

## DRAFT MINUTE

Tuesday, 25<sup>th</sup> October 2005, Committee Room 5, Town House.

### Present:

- DW Derek Williams, CTC (Chair)  
 JR Jeremy Rushton, Friends of the Earth  
 LN Louise Napier, Aberdeen City Council  
 JW Jackie Wilkins, CTC  
 DL Dave Lindsey, CTC, Right to Ride Officer  
 CG Carl Gerrard, Shell  
 FF Fiona Fraser  
 NF Neil Fraser  
 MI Marjory Inglis  
 II Ian Inglis  
 GV Gerard Vlaar  
 DC Dave Cheseldine
- JF John French, Director, Transport Regeneration Limited  
 on behalf of First Scotrail.

### Apologies:

Item	Action By
<p><b>1. Welcome &amp; Apologies</b></p> <p>DW welcomed everyone to the meeting. There were apologies from Sarah Wingrove, Cllr Greig, Mark O'Connor, Sonia Element, Gregor McAbery and Phil Hart.</p>	
<p><b>2. Minutes Last Meeting and Matters Arising</b></p> <p><i>Website</i></p> <p>CG had put all comments so far in. The hosting had been bought at £25.00 + VAT. Hot news had become hot topics. He did not yet have the Bon Accord Masterplan response. LN to send. CG thought that he would be finished this weekend. It would then go live. He would change the domain to where it points to and when the domain changes the site may be down for 48 – 76 hours. CG has also worked on a contact form. This would send an email to one of the Cycle Forum members depending on what is asked. CG would like people to continue to check the website – feedback required asap.</p>	<p>LN</p> <p>ALL</p>
<p><b>3. Consultation with Scotrail</b></p> <p>John French introduced himself. He is the Director of a Consultancy firm 'Transport Regeneration Limited' that has been employed by First Scotrail. He is in the process of setting up a series of Cycle Forums. There are four Forums in total – Aberdeen, Inverness, Glasgow and Edinburgh. For which they hope to meet three times a year. These will feed into a National Forum of Cycling Scotland, CTC, Sustrans, the Scottish Executive and First and will meet twice a year. the moment they are putting in ideas but they are also wanting to put in the mechanisms in place for taking on cycling bodies or other peoples comments. discussed several issues:</p> <p><i>Cycle Parking</i></p> <p>As part of the franchise all stations have been categorised and each station in Scotland will have some cycle parking depending on its category. First will be putting in a range of lockers and where possible covered sheffield stands. The first phase will be a continued programme of cycle parking at stations. These will be monitored and where demands warrants more will be going in. The Forums can help First to develop this by identifying areas. Every station with the exception of one or two will have cycle provision by the end of next week.</p>	

<p><i>Cycle Information</i> They have already produced one cycle leaflet so far – and are planning to produce two a year. There will also be regular updates on parking and all stations will have cycle maps. This will be a prominent map showing all the cycle facilities.</p> <p><i>Bikes on Trains</i> Also looking to overhaul the reservation system. This has been very bad. Reservation will no longer be based in Newcastle but back in-house to Fort William. This will include tickets as well as reserving spaces for cyclists on trains.. They are hoping to better serve commuters by looking at bike offers – they are currently talking to Brompton for special packages. Also in conjunction with CTC, SE and Cycling Scotland they are looking to make carriages that First have inherited more cycle-friendly.</p> <p><i>Cycle Holidays</i> They have also been looking at cycle safaris – these will be holiday packages where you can get cycle hire, rail travel and accommodation.</p> <p>There followed a Question and Answer session. Please see Appendix A.</p>	
<p><b>4. Detailed Designs for City Centre</b></p> <p>LN discussed the proposed cycle infrastructure that would be going in the city centre. This included advanced stop lines on Union Street. There was some discussion about feeder lanes and advanced stop lines. DW felt that the feeder lanes were too narrow at Holburn Junction and that novice cyclists would feel obliged to use the feeder lane – even when traffic was moving, rather than taking up the primary position in the centre of the road. JR also felt that advanced stop boxes would encourage cyclists to try and reach them, traffic would then start moving, and the cyclist would not be integrated with the rest of the traffic. LN wondered if there was some way to address this by putting ‘Feeder Lane Only’ at the start of the lane – so that cyclists would not be encouraged to use it when traffic was moving. It was felt that this was too many words. There was agreement that there would not be any feeder lanes where there were two lanes of traffic.</p>	
<p><b>5. Pedestrianisation of Union Street</b></p> <p>The plans for the pedestrianisation of Union Street were discussed. The meeting with DW, IL, LN, DL, Joanna Beveridge and Rachel Kennedy had gone very well. This was helped by the positive response from the lead Officer on the project, Joanna Beveridge, was now sympathetic to cyclists using the pedestrianised area. The Forum were asked to put forward best practice examples of pedestrianised/ cycle areas from around the country and Europe.</p>	ALL
<p><b>6. Constitution</b></p> <p>Item deferred until the next meeting.</p>	
<p><b>7. AOB</b></p> <p>DL asked about the contacts list. It was thought that this should be shared with the Chairs of the Forum. LN to pass across. CG also spoke about the people who participated in Bike Week who put themselves forward for receiving a newsletter.</p> <p>Training was also discussed. LN to organise a timetable. GV to look for more volunteers.</p> <p>A school questionnaire had also been drafted. The Working group would take this through the Safer Routes to Schools Group.</p>	LN LN, GV LN
<p><b>8 Next meeting</b></p> <p>The next meeting is on Tuesday, 29<sup>th</sup> November 2005 at 19.30pm, Committee Room 2 in the Town House.</p>	