

# CYCLE FORUM

## MINUTE

Tuesday, 24<sup>th</sup> February 2004, Committee Room 5, Town House.

### Present:

Dave Lindsey, CTC, Right to Ride Officer (Chair)  
Derek Williams, CTC,  
Jackie Wilkins, CTC  
Jeremy Rushton, Friends of the Earth  
Louise Napier, Aberdeen City Council  
Kris Howard, CTC  
Gregor McAbery, Environmental Forum  
Sonia Element, BP  
Helen Adamson, Shell  
Dave Tulett, Marine Lab  
Maureen Young, CTC

### Apologies:

Helen Keron, BP  
Saville Gunn, Aberdeen Wheelers  
Sheila Rusbridge, CTC  
Warren Murphy, Aberdeen City Council

Item	Action By
<p><b>1. Welcome</b></p> <p>DL welcomed everyone to the meeting. Apologies from Helen Keron, Saville Gunn, Sheila Rusbridge and Warren Murphy. DL also apologised because he would have to leave the meeting early.</p>	
<p><b>2. Minute of last meeting (27/01/04) &amp; AOB</b></p> <p>JW suggested an amendment to the last minute. <i>'DW to set up bank account'</i> has been added to Item 7. Constitution and appointment of treasurer and bank account.</p> <p>Sponsorship of the Cycle Map was also discussed. DW explained that the only positive commitment was from the Marine Lab for £500. He had received negative responses from Marks and Spencer's, Asda and Northsound. None of the bike shops had come back as yet. HA said that she would speak to the person who was dealing with funding at Shell. SE to do the same at BP. Final decision regarding the funding of the map to be made at the map meeting on Tuesday, 2<sup>nd</sup> March. DL raised the issue of asking for funding from the Lottery, which had been suggested by Mark Hagger (Aberdeenshire's Right to Ride Officer). DW felt that it was too late to apply for funding as it would take months to come through and the Cycle Forum was committed to launching the map in June. It was thought that if none of the bike shops were forthcoming with sponsorship money then it might be worth writing to them asking if they want an advert on the map instead.</p>	HA, SE
<p><b>3. Bike Week (12<sup>th</sup> June – 20<sup>th</sup> June)</b></p> <p>It was suggested that a large event could be organised at Duthie Park, however there were worries that although a big event might be more popular, there was limited time with which to prepare.</p> <p>Other suggestions by JW included a Chief Executive's Challenge – where the Chief Executive of any organisation would encourage as many employees as possible to cycle in to work with them. DT added that they could be asked to submit photos as evidence and prizes could be given on the</p>	

<p>best dressed/ most employees in. The winning company could receive a Brompton (fold up) bicycle. LN thought the Council might be able to provide some money towards a prize. It was also suggested that the Cycle Forum could try doing something – such as a Dr. Bike – in schools, and every child who bought their bike could receive a cycle map. LN to contact bike shops to see if they have anything planned and whether we could link up. GM suggested arranging a meeting for Councillors to introduce them both to the Cycle Forum and the Cycle Map. To be revisited at next meeting.</p>	LN
<p><b>4. Cycle Parking</b></p> <p>Item deferred until the next meeting.</p>	
<p><b>5. Response to NESTRANS issues</b></p> <p>Various actions were agreed at the last meeting. These included writing to Nicol Stephen, Cllr Yuill to arrange a meeting and organising individual Forum members to write letters to their own Councillors. DW described that they had not pushed writing to individual Councillors as it turned out that the Councillors were not aware that the Cycle Forum had helped generate the list – so it was not a direct snub against the Forum. GM suggested that the next time an item was going to Committee the Cycle Forum could send a representative along, as well as asking to see a draft of the Report going to Committee beforehand. The Group also agreed that there was a need to raise the Forum’s profile. DW thought there was a need to continue building relationships with Officers so that the Forum can have an input into future Reports in advance. HA thought there was a need for the Forum to be more proactive and look for any Reports that might influence cycling. WM and LN to broker another meeting with Joanna Beveridge in Roads.</p>	WM/ LN
<p><b>6. WPR Meeting Update</b></p> <p>It was thought that the Draft Report of the WPR that DL and MY had prepared was very good. JR thought that there should be an addition in that cycle routes should not require you to cross any traffic. HA also thought there should be emphasis on roundabouts being dangerous. DT to make changes and send to LN to put to Babtie. LN to write a letter requesting a meeting with Babtie and the WPR Management Team. GM also thought there was a need to copy Nicol Stephen into all correspondence.</p>	LN
<p><b>7. Constitution and appointment of Treasurer and Bank Account</b></p> <p>DW thought there was a need to move towards formalising membership of the Forum, but thought the item could be deferred until the next meeting in March.</p>	
<p><b>8. Next meeting</b></p> <p>The next Cycle Forum meeting will be on 30<sup>th</sup> March, 7.30p.m. in Committee Room 5 in the Town House.</p>	