

# CYCLE FORUM

## MINUTE

Tuesday, 27<sup>th</sup> January 2004, Tilted Wig.

### Present:

Derek Williams, CTC, (Chair)  
Jackie Wilkins, CTC  
Jeremy Rushton, Friends of the Earth  
Dave Lindsey, CTC, Right to Ride Officer  
Louise Napier, Aberdeen City Council  
Kris Howard, CTC  
Gregor McAbery, Environmental Forum  
Warren Murphy, Aberdeen City Council  
Dave Tulett, Marine Lab

### Apologies:

Sonia Element, BP  
Helen Keron, BP  
Saville Gunn, Aberdeen Wheelers  
Helen Adamson, Shell  
Sheila Rusbridge, CTC  
John Braisby, Shell

Item	Action By
<p><b>1. Welcome</b></p> <p>DW welcomed everyone to the meeting. Apologies from Sonia Element, Helen Keron, Saville Gunn, Helen Adamson, Sheila Rusbridge and John Braisby. LN also apologised for the change of location (Town House locked).</p>	
<p><b>2. Minute of last meeting (25/11/03) &amp; AOB</b></p> <p>The minute was agreed. The Western Peripheral Route was not included on the agenda. LN thought that a WPR working group should be set up to put specific ideas to the Consultants, Babties. It was also thought that a meeting would have to be set up between the Forum and Babties. The Forum decided there would be a general meeting on the WPR, on Tuesday, 10<sup>th</sup> February (<i>now changed to Wednesday, 11<sup>th</sup> February</i>) and any interested parties could attend. A smaller group could then follow the progress of the WPR and keep other Forum members updated on any developments. DL also raised the issue of publicity and thought that the Forum ought to advertise itself. He queried whether the Forum could do a general press release on the WPR. GM felt that it would be better to do something more positive first – such as the launch of the map, and then do the WPR. DW to contact the Green Diary as well.</p>	DW
<p><b>3. Meeting with Roads</b></p> <p>DW spoke about the meeting which JR, DL, WM and himself had with Joanna Beveridge in Roads. The meeting went well. The map, aims of the Forum and consultation with the Forum was discussed. JB agreed to send out any cycle-related plans to the Forum. JB also spoke about proposed cycle routes and the two-phase approach the Council were taking. DW questioned whether the Forum could integrate the routes the Council had identified into the road testing. LN to try and find out where routes on Council map are and see if they are at all similar to the Forum's routes. JW suggested that the Wobbly Wheelers might be able to test the Council</p>	LN

<p>suggestions if the routes in areas do not coincide at all.</p>	
<p><b>4. NESTRANS Consultation Panel</b></p> <p>DW spoke about how the Consultation Panel contained four members of the Forum – JW, GM, DL and himself, although he was the only member representing the Forum. DW commented on the document NESTRANS have produced, the Modern Transport System and thought that the cycling section could be stronger. This document is to last until 2011. He questioned whether the MTS was to be reviewed within this time. GM thought that it would be at various stages. Only one meeting of the Consultation Panel has taken place so far but DW would keep the Forum updated on any developments.</p>	<p>DW</p>
<p><b>5. Update of NESTRANS Public Transport Fund money</b></p> <p>LN spoke to the group about the report that went to Environment &amp; Infrastructure Committee that afternoon. It contained the Forum’s suggested expenditure of the £50,000. LN informed the Forum that the Committee decided to remove the cycling expenditure completely after a suggestion by Cllr Rattray that cycle lanes were extremely unpopular (Labour, Stoneywood/Bankhead). Cllr Shirron (SNP, Springhill) seconded. Cllr Yuill, the Convenor of the Committee asked if any Councillors had any problems with this idea. The amendment was made without going to a vote.</p> <p>DW questioned whether the Councillors had known that the Cycle Forum had made the suggestions. Joanna Beveridge from the Roads department to be asked whether this had been made clear. GM suggested that a representative of the Cycle Forum be allowed to speak at the next Environment and Infrastructure Committee. DW thought that letters from Members of the Forum should be written to Councillors. JW added that a list of points could be included – the fact that this was NESTRANS windfall money and that Nicol Stephen had suggested that money went towards cycling. GM thought that a face-to-face meeting with Councillor Yuill should be arranged. GM and JR to write to Cllr Yuill to arrange a meeting and voice concerns. JW to speak to Cllr Delaney. It was also thought that a press release should be written with the Cycle Forum’s response. GM to do. DW to write to Nicol Stephen. JW to contact Forum members regarding writing to individual Councillors. GM also thought that all letters should be copied to the NESTRANS Board Members – highlighting that one of the NESTRANS members was undermining the MTS document.</p>	<p>DW</p> <p>GM/ JR JW GM, DW JW</p>
<p><b>6. Cycle map update</b></p> <p>JW described the progress of the map and how the road testing is about to begin after 12-15 volunteers put themselves forward. There will be three people testing each area – JW and LN to send maps to volunteers and then meet with volunteers on Tuesday, 2<sup>nd</sup> March to review maps.</p> <p>DW spoke about the sponsorship letters that had gone out. The only ones not yet written were for Shell and BP where different channels had to be gone through. Northsound had already written back and wished the Forum all the best but that they had already committed all their money for 2004-2005.</p> <p>WM raised the issue of charging for the map. And reiterated the point made at the map meeting – that the budget holder in the Council feels that they cannot contribute to the map if the map then gives an income to the Forum. DW thought that raising the £7,000 – £8,000 needed for the production of the map would be difficult and that the likely outcome would be that the gap would have to be filled by the Council. He thought that there was a dilemma here as the Council would only allocate money if the maps are not sold. WM added that if the maps were given away then there would be no money for Forum activities. JR believed however that if the maps were given away then the Forum would get better publicity – and establish a better presence.</p> <p>WM thought that there might be an issue over the future ownership of the base map and asked whether the Forum could own the base map and who would look after it. He thought that if the Forum could raise 51% of the sponsorship money and the Council contributed 49% then that would mean that the Forum would own the map. DW asked about reissuing the map – and would the map then belong to the Council? He added that the Forum would want to have the majority or sole ownership of the map. JW also thought that the Forum could not continue going back to the sponsors and asking for more money every time a new edition of the map were</p>	<p>JW/ LN</p>

<p>needed. It would be bad management. DW asked Forum members how they thought it could be taken forward, adding that the bottom line was that the map had to be produced for Bike Week. WM thought that the cash flow situation could be looked at in the beginning of March – and the final decision could be made when all the sponsors had responded. JW believed that there were other projects that depended on public subsidy – such as the Oral History Project, and it might be worth finding out about this. DL also queried whether NESTRANS could be asked for a contribution. DW to ask.</p>	<p>DW</p>
<p><b>7. Constitution and appointment of Treasurer and bank account</b></p> <p>DW discussed that this item was added to the agenda because of the sponsorship issue. DL thought that the Forum would also need a Chairman, Secretary and a Treasurer appointed. LN to draw up a Constitution and send to the Forum for comments.</p> <p>DW had looked at the Co-operative Bank as it had a strong ethical policy. It was very simple to use and no charges. DW to set up account.</p>	<p>LN DW</p>
<p><b>8. Bike Week (June 2004)</b></p> <p>DW thought that it was necessary for the Forum to start thinking about activities for Bike Week. JW suggested challenging each organisation’s Chief Executive to cycle to work and encourage as many employees as possible to do the same. LN showed list of suggested activities for Bike Week on Bike2Work’s website. DW suggested that the item was deferred for the next Forum meeting due to time but in the meantime LN to pass round Bike2Work’s suggestion list (see page 4 below) and any Forum members with ideas to speak to LN.</p>	<p>LN</p>
<p><b>9. Cycle parking</b></p> <p>Deferred to next Forum meeting.</p>	
<p><b>10. Next meeting</b></p> <p>The next Forum meeting will be on Tuesday, 24<sup>th</sup> February at 7.30pm. The WPR meeting was arranged for Tuesday, 10<sup>th</sup> February. <b>This has been changed to Wednesday, 11<sup>th</sup> February – at 7.30pm in Committee Room 5 in the Town House.</b> There will also be a map meeting on Tuesday, 2<sup>nd</sup> March in the Town House.</p>	

**Bike Week (12<sup>th</sup> June – 20<sup>th</sup> June)**

Suggested promotional themes for events in 2004 include:

- Where to cycle – promote appealing destinations and local routes for novices
- Bike ‘buddies’ – encourage experienced cyclists to help novices and returnees
- Buying/ hiring a bike – find local dealers where people can hire or buy a bike
- Cycle sport/ leisure – ‘have a go’ at cycle sport or join an organised club ride
- Bike2Work – local authorities and other employers promote cycling to work.

All local cycling events and rides taking place between 12<sup>th</sup> and 20<sup>th</sup> June can be registered for Bike Week.

On line registration will be enabled in February.

[www.bike2work.info](http://www.bike2work.info)